



**TANZANIA RAILWAYS CORPORATION  
TANZANIA INSTITUTE OF RAIL TECHNOLOGY**

P. O. BOX 321, TABORA  
Telephone: 026-260 5630, Mobile phone: 0734 928565  
E-mail: [principal.tirtec@trc.co.tz](mailto:principal.tirtec@trc.co.tz), Website: [www.tirtec.ac.tz](http://www.tirtec.ac.tz)



**APPLICATION FORM FOR ACADEMIC YEAR 2024/2025**

NAME OF APPLICANT.....

**INSTRUCTIONS:**

1. The fee for Application Forms is **Tshs. 10,000.00 only non-refundable**.
2. This form is applicable and valid for this Academic Year starting from September, 2024.
3. The applicant should select by putting a number (e.g. 1, 2, 3) at most three programmes according to his/her preference i.e.

- 1 - means the first choice of selection**
- 2 - means the second choice of selection**
- 3 - means the third choice of selection**

ATTACH YOUR  
RECENT  
COLOURED  
PASSPORT SIZE  
PHOTOGRAPH  
HERE

4. Submission of Application forms should be **attached** by an original **Bank pay-in slip** after depositing the money into:- Bank Account Name: **Tanzania Railways Corporation**, Bank Account No. **025103003398 NBC Bank**, and sent to the Principal, Tanzania Institute of Rail Technology, Tabora.
5. Any Application Form submitted without attaching the original **Bank pay-in slip** will not be considered.
6. Applicants are **REQUIRED** to fill this form carefully and neatly. Forms containing incomplete information will **NOT BE CONSIDERED**.
7. On returning this form, applicants **MUST** attach **CERTIFIED PHOTOCOPIES** of all the relevant certificates (such as CSEE/ACSEE/FTC and Birth Certificates).

SNO	PROGRAMME NAMME	DURATION	PLACE	CHOICES
1	Basic Technician Certificate in Railway Transport and Logistics Management (NTA Level 4)	1 year	Tabora Campus	
2	Ordinary Diploma in Railway Transport and Logistics Management (NTA level 5 - 6)	2 years	Tabora Campus	
3	Basic Technician Certificate in Rail Track Technology (NTA level 4)	1 year	Tabora Campus	
4	Ordinary Diploma in Rail Track Technology (NTA level 5 - 6)	2 years	Tabora Campus	
5	Basic Technician Certificate in Carriage and Wagon Mechanical Technology (NTA Level 4)	1 year	Tabora Campus	
6	Ordinary Diploma in Carriage and Wagon Mechanical Technology (NTA Level 5 - 6)	2 years	Tabora Campus	
7	Basic Technician Certificate in Locomotive Electrical Technology (NTA Level 4)	1 year	Morogoro Campus	
8	Ordinary Diploma in Locomotive Electrical Technology (NTA Level 5 - 6)	2 years	Morogoro Campus	
9	Basic Technician Certificate in Locomotive Mechanical Technology (NTA Level 4)	1 year	Morogoro Campus	
10	Ordinary Diploma in Locomotive Mechanical Technology (NTA Level 5 - 6)	2 years	Morogoro Campus	

8. **CONSIDERATION** will be made to all applicants who meet the **minimum entry requirements** for each course.

9. **Filling the form does not imply an automatic admission to the Institute.**

10. Fill the number in the table accordingly to the choice of your selection.

**NB:** Please return the completed Application Forms together with certified photocopies of certificates to:

The Principal,  
Tanzania Institute of Rail Technology,  
P. O. Box 321,  
**TABORA.**

**DEADLINE: ALL APPLICATION FORMS MUST REACH THE INSTITUTE BEFORE 04:00 PM ON 14<sup>TH</sup> JULY, 2024**

## PART (A): PERSONAL PARTICULARS

**Complete this form in CAPITAL LETTERS.**

**Course Being Applied for**.....

1. **Names:** Surname:..... First Name:..... Middle Name.....

Gender:              **Male**                       **Female**

NOTE: (The names entered in these forms must be the same as those of 'O' level School Certificates, or equivalent document offered as an entry qualification)

2. **Date of Birth:** Date.....Month.....Year..... Place.....

3. **Marital Status:**      Married                       Single

4. **Nationality:**.....

5. **Financial Sponsor:**.....

6. **Country of Residence:**.....

7. **Permanent Contact Address:**

Name.....

Postal Address.....

Telephone/Fax (Include Area Post Code):.....

E—mail:.....

Mobile Phone:.....

Name of Primary School.....Year of Completion.....

**8. Certificate of Secondary Education Examination (CSEE)**

Subject	Year of Examination	Grade Attained	Remarks (for official use only)
Mathematics			
Geography			
Physics			
Chemistry			
Biology			
History			
English/Literature			
Civics			
Commerce			
Book—keeping			
Kiswahili			

**9. Advanced certificate of secondary Education Examination (ACSEE)**

Subject	Year of Examination	Grade Attained	Remarks (for official use only)
Mathematics			
Geography			
Physics			
Biology			
Chemistry			
English/Literature			
History			
Economics			
Commerce			
Kiswahili			

**10. State Any Other Qualifications**

Qualification	Place	Year

**11. For those employed:**

**Name and Address of Employer:**

Name.....  
P. O. Box..... Tel/Fax..... E—mail.....  
Town/City..... Post code .....

**12. Declaration of the Applicant**

I.....do declare that, the information provided is true and correct to the best of my knowledge, and I shall be held responsible if proved otherwise.

Signature of Applicant ..... Date.....

**13. Guardian’s Declaration**

I.....(**Hereunder called Guardian**) do declare that, the above mentioned Applicant (hereunder called.....) is personally known to me, and that the information provided is true and correct to the best of my knowledge, and I shall be held responsible if proved otherwise.

Name.....  
Address.....  
Telephone No.....  
Signature..... Date.....

**14. Sponsor**

Full Name:.....  
Designation.....  
Address.....

I.....(**Name of sponsor**) do hereby declare full responsibility to pay fees and any other costs involved in pursuance of the applied Course for Mr/Mrs/Miss ..... if admitted to Tanzania Institute of Rail Technology either at Tabora Campus or Morogoro Campus.

Name of Responsible Person.....  
Position.....  
Signature..... Date.....

**PART (B): FOR OFFICIAL USE ONLY**

**Decision of Institute Selection Panel.**

Approved/not approved for Admission to the course in.....

.....  
Name of Chairperson Name of Secretary

Signature..... Date..... Signature.....